



(xii) to advise the State Government on policies and measures relating to the development and deployment of science and technology manpower resources;

(xiii) to identify, promote, generate and promote Science Technology in the field of Rural Development for reducing regional imbalances; and

(xiv) to take any other steps which are relevant to the application and promotion of science and technology for solving specific problems and required for Development plans of the State.

4. **Management and Administration.**- The Governing Body of the Society shall be the 'State Council'. There shall be an Executive Committee for administrating the affairs of the Society and shall work under the superintendence, control and supervision of the Council. The Society shall also have Chief Executive for administering day-to-day affairs of the Society who shall work under the superintendence, control and super-vision of the Executive Committee.
5. **Rules.** – The Society shall have the full powers to frame rules to regulate its business for carrying the laid objectives, manner of holding meetings, prescribing service rules for its employees. The rules of the Society for the present will be as appended.
6. We, the several persons, whose names, addresses and descriptions are given below, are desirous of being formed into a Society in pursuance of this Memorandum of Association.

S.No.	Name address/Description Occupation	Signature	Witness
1.	S.D.Singh Commissioner/Secretary Science and Technology J&K Govt.	(Sd.)	(Sd.) Project Director S&T Deptt.
2.	Ajit Kumar, Commissioner/Secretary Education & Social Welfare	(Sd.)	(Sd.) Dy. Director (P&S) Education Deptt
3	Ms.Sushma Choudhary, Agriculture Production Commissioner	(Sd.)	(Sd.) Project Officer DRDA Jammu
4	Sheikh Ghalam Rasool Addl. Chief Secretary (Finance)	(Sd.)	(Sd.) PA to Commr./ Secy. S&T Deptt.
5	S.S.Rizvi, Addl.Chief Secretary (Finance)	(Sd.)	(Sd.)Under Secy. Forests
6	Ashok Jaitly, Addl.Chief Secretary (Planning)	(Sd.)	(Sd.) Asstt. Director
7	Moosa Raza, Chief Secretary	(Sd.)	(Sd.) Asstt. Director (B.P.E)

Jammu

Dated 3-3-1989

## RULES OF J&K STATE COUNCIL FOR SCIENCE AND TECHNOLOGY

1. **Rules.** – These rules may be called ‘J&K Council for Science & Technology Rules’.
2. **State Council.-**
  - (i) There shall be State Council with the Chief Minister as its Chairman and such other members as may be nominated by the Chairman and drawn from the Government Departments, Agencies, public life and social organizations.
  - (ii) The State Council shall be the supreme governing body of the Society.
  - (iii) The annual general meeting of the Society shall be held within six months of the close of each financial year. The annual accounts of the Society duly audited along with report of the Executive Committee on the various activities of the Society shall be placed before the State Council in the annual general meeting. However the Chairman shall have the right to call any number of ordinary meetings of the State Council/ Governing Body in any year.
  - (iv) The State Council may from time to time constitute such Committees, Sub-Committee or Standing Committees as may be considered necessary. The Committees so constituted shall exercise only those powers as may be assigned to them by the State Council from time to time.
  - (v) The quorum in the meetings of the State Council/Governing Body shall be 1/3 rd of the members present but in no case less than minimum of 5 members present.
3. **Executive Committee.** – (i) There shall be an Executive Committee consisting of such number of members as the Chairman of the Council may nominate from time to time from amongst the members of the State Council. The affairs of the Society, its management and administration shall be looked after by the Executive Committee under the overall superintendence, supervision and control, of the State Council.
  - (ii) The Chief Secretary of the State shall be the Chairman of the Executive Committee and the Commissioner/Secretary, Department of Science & Technology shall be the Chief Executive of the Society.
  - (iii) The Executive Committee shall meet at least once in each quarter of each calendar year.
  - (iv) The quorum for the Executive Committee meeting shall be 1/3 rd of the total number of members
  - (v) The Chairman of the State Council shall have the right to give such directions as may be necessary to the Executive Committee for the purpose of achieving the objectives set forth in the Memorandum of Association.
4. **Minutes of the Meeting-** The minutes of the meeting of State Council and Executive Committee be recorded in separate minute books within 15 days of holding each meeting.
5. **Finance.-**(i) The activities of the Societies shall be financed from the following sources :-
  - (a) Grants from Central/State Governments.
  - (b) Grants or assistance from any international or other organizations; body or institution in accordance with any rules/procedure in force.
  - (c) Donations and contributions from individuals, institutional organizations.
  - (d) Any fees or charges recovered for providing services to any agency, institution or individuals.(ii) The funds collected in a manner herein before stated shall be utilized as under:-
  - (a) The funds shall be utilized for the promotion and implementation of objectives set forth in the Memorandum of Associations which shall include such expenses as may be necessary or incidental for carrying out various activities of the Society.
  - (b) The funds may be utilized for acquiring any property as may be necessary for carrying out various activities laid down in the Memorandum of Association.
  - (c) The Society may supplement Government or Institutional Finance available to such Government or other agencies for the furtherance of the objective of the Society. However, the Society shall take all possible steps to monitor the implementation of the schemes and utilization of the funds by such other agencies.

- (d) The Society, where for reasons of expediency cannot take up further schemes for the implementation of its objectives, may get these schemes executed through such Government or voluntary agencies as the Executive Committee may decide.
- 6. Maintenance of Accounts.** – (i) The funds of the Society shall be kept in J&K Bank in one or more Accounts in any branch as may be decided by the Executive Committee.  
(ii) All sums received by the Society shall be properly entered in the books of Accounts to be maintained for this purpose and proper receipts thereof shall be issued to the individuals, organizations etc. from whom such sums have been received.  
(iii) The Society shall account for all sums of money spent for carrying out the objectives laid down in the Memorandum of Association.  
(iv) The Society shall cause to prepare income expenditure account for each year and statement of affairs as at the close of each year.
- 7. Powers.** – The Chairman of the State Council shall have the full financial and administrative powers and may delegate to Chief Executive any such powers which he thinks fit for carrying out of the objectives laid down in Memorandum of Association. The Chief Executive Officer of the Society shall also have the powers to sub-delegate any of his powers to any officer of the Society as he thinks fit for carrying the affairs of the Society.
- 8. Audit.** – (i) The annual accounts of the Society shall be audited by a Chartered Accountant who may be appointed by the Executive Committee.  
(ii) Notwithstanding the aforesaid provisions, the Society shall get its account audited by the Comptroller and Auditor General of India or any other statutory authority as may be necessary under any law for the time being in force.
- 9. Secrecy.**- No member or other person shall be entitled to require the discovery of any information regarding the Society's affairs or any matter which is or may be in the nature of secret or secret process relating to the conduct of activities of the Society and which in the opinion of the members of the Executive Committee will be inexpedient in the interest of the Society to communicate or to inspect or examine the premises or property of the Society without the permission of the members of the Executive Committee.
- 10. Indemnity.**- The members of State Council, Executive Committee, Auditors, Chief Executive or any other officer for the time being of the Society an trustees for the time being in relation to any of the affairs of the Society, their heirs, executors and administrators respectively shall be indemnified out of the assets of the Society from and against all suits, proceeding, costs, charges, losses damages and expenses which they or any of them shall or may incur or sustain by reason of any act done or omitted to be done in or about the execution of their duties in their respective offices except such if any as they shall or may incur or sustain by or through their own willful neglect or default.